

**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549

Date: Wednesday, September 7, 2022

Time: 9:00 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for August 3, 2022
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on employee health insurance options for the 2023 budget
9. Discussion and possible action on Courthouse/Sheriff/Jail improvement project
10. Discussion and possible action on 2023 budget parameters
11. Discussion and possible action on update on American Rescue Plan Act funding
12. Discussion and possible action on claims against Jefferson County
13. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
14. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
15. Reconvene in open session for action on closed session items if necessary
16. Discussion and possible action on 2022 projections of budget vs. actual revenues and expenditures
17. Review of the financial statements and department update for July 2022-Finance Department
18. Review of the financial statements and department update for July 2022-Treasurer's Office
19. Review of the financial statements and department update for July 2022-Child Support
20. Update on contingency fund balance
21. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
22. Set future meeting schedule, next meeting date, and possible agenda items
23. Review of invoices
24. Adjourn

Next scheduled meetings:

- Monday, September 12, 2022 (Budget Hearing)
- Wednesday, September 14, 2022 (Budget Hearing)
- Thursday, September 15, 2022 (Budget Hearing)
- Friday, September 16, 2022 (Budget Hearing)
- Thursday, October 6, 2022 (Final Budget Hearing/Regular Meeting) (1:00 pm)
- Wednesday, November 9, 2022 (Regular Meeting)

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Jefferson County  
Finance Committee Minutes  
August 3, 2022**

Committee members: Jones, Richard (Chair) Kutz, Russell  
Christensen, Walt Drayna, David  
Jaeckel, George (Vice Chair)

1. **Call to order** – Supervisor Jones called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – Finance Committee members present were Richard Jones, David Drayna, George Jaeckel, Russell Kutz, and Walt Christensen. Other supervisors in attendance were Anita Martin. Staff in attendance were County Administrator, Ben Wehmeier; Finance Director, Marc DeVries; Corporation Counsel, Blair Ward; Paralegal, Sarana Stolar; Director of Health Services, Elizabeth Chilsen; Fiscal Specialist, Michele Schmidt; and Land and Water Conservation Department Director, Patricia Cicero. Members of the public present were Joe Murray from Ehlers and Matt Slowinski from Dana Investment Advisors.
3. **Certification of compliance with the Open Meetings Law** – County Administrator Wehmeier certified compliance with the Open Meetings Law.
4. **Approval of the agenda** –The agenda was approved.
5. **Approval of Finance Committee minutes for July 6, 2022** - A motion was made by Jaeckel/Drayna to approve the minutes for July 6, 2022. The motion passed 5-0.
6. **Communications** – Handouts from Dana Investment Advisors (investment overview), Ehlers (pre-sale report), and the Wisconsin Department of Revenue (net new construction report).
7. **Public Comment** – None.
8. **Discussion and possible action on Dana Investment Advisors presentation regarding County investment performance** – Matt Slowinski from Dana Investment Advisors presented the Committee with the annual investment performance report and 2023 investment earnings projections, which is estimated to be between \$900,000 and \$1 million. No action was taken.
9. **Discussion and possible action on 2022A General Obligation Bond issue** – Joe Murray from Ehlers discussed the pre-sale report for the proposed 2022A General Obligation Bond issue. The overall mill rate for debt is not expected to exceed .5 mills, with the additional debt having a projected impact of approximately \$1,000 over the life of the bond on an average home with assessed value of \$250,000. The investment of the bond proceeds is expected to generate approximately \$365,000 in earnings which will be used for the project. Administrator Wehmeier explained that a set sale resolution would be going to the Board on its August 23 meeting. No action was taken.
10. **Discussion and possible action on awarding bid for Investment Custodial Services** – Finance Director DeVries explained that the County received two bids for investment custodial services. The bids were reviewed and separately scored by Finance staff. Staff is recommending that the County enter into a contract for investment custodial services with US Bank. Motion by

Jones/Jaeckel to award the bid for investment custodial services to US Bank, and forward the resolution to the County Board of Supervisors. The motion passed 5-0.

- 11. Discussion and possible action on amending the 2022 Health Department budget for acceptance of United Way Pillar Grant** – Motion by Kutz/Drayna to accept the United Way Pillar Grant and amend the 2022 budget and forward the resolution to the County Board of Supervisors. The motion passed 5-0.
- 12. Discussion and possible action on 2023 budget for Farm Drainage Board** – DeVries addressed the Committee seeking guidance on whether to include an amount in the 2023 County budget for assistance to the Farm Drainage Board, which is a separate entity from Jefferson County. Motion by Kutz/Drayna to provide \$10,000 in funding contingent upon an intergovernmental agreement between the two entities that spells out the terms of the relationship and obligations of the two parties. The motion passed 4-0 with Jaeckel abstaining.
- 13. Discussion and possible action on change order process for Courthouse/Sheriff/Jail improvement project** – Wehmeier discussed the proposed change order process for the Courthouse/Sheriff/Jail improvement project. The proposed process is as follows: County Administrator is authorized to unilaterally execute change orders up to \$100,000; change orders greater than \$100,000 up to \$200,000 shall be co-signed by the County Administrator and County Finance Director; change orders greater than \$200,000 up to \$400,000 shall be authorized by the County Administrator following consultation with the County Board Chair, Building and Grounds Committee Chair, Finance Committee Chair, and Finance Director. Any change order that exceeds \$400,000 or is not within the total appropriation of the budget shall be approved by majority vote of the county board. Motion by Christensen/Drayna to approve the change order process. The motion passed 5-0.
- 14. Discussion and possible action on granting easement at Human Services complex** – Motion by Christensen/Drayna to grant a permanent access easement to Deposit Telephone Company on PIN 241-0614-1512-001 in exchange for \$5,000. The motion passed 5-0.
- 15. Discussion and possible action on 2023 budget parameters** – No action was taken.
- 16. Discussion and possible action on update on American Rescue Plan Act funding** –No action was taken.
- 17. Discussion and possible action on claims against Jefferson County** – Motion by Jaeckel/Christensen to deny the claim from Sonrise Trucking LLC. The motion passed 5-0.
- 18. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties** – No action was taken.
- 19. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties**

**and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County –** The Committee voted by roll call to convene into closed session. The motion passed 5-0.

- 20. Reconvene in open session for action on closed session items if necessary –** Motion by Jones/Jaeckel to reconvene to open session. The motion passed 5-0. Motion by Jones/Jaeckel to, accept the high bids from Shaniyah Rhodes for the purchase of tax delinquent properties at 719 Market Street, Watertown, 631 Bakertown Dr., Watertown, and 505 Countryaire Ct., Watertown. The motion passed 5-0.
- 21. Discussion and possible action on 2022 projections of budget vs actual revenues and expenditures –** DeVries updated the Committee on the operating results to date. No action taken.
- 22. Review of financial statements and department update for June 2022 – Finance Department –** No action taken.
- 23. Review of financial statements and department update for June 2022 – Treasurer’s Office –** No action taken.
- 24. Review of financial statements and department update for June 2022 – Child Support –** No action taken.
- 25. Update on contingency fund balance –** Before any action taken during the meeting, the balance of the 2022 general contingency is \$449,227, the balance of other contingency is \$4,190,000 and the vested benefit balance is \$300,000.
- 26. Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities.** Wehmeier updated the Committee on the progress of the old highway site.
- 27. Set future meeting schedule, next meeting date, and possible agenda items –** The next meeting is scheduled for September 7, 2022 at 8:30 a.m.
- 28. Review of Invoices -** After review of the invoices, a motion was made by Jaeckel/Drayna to approve the payment of invoices totaling \$6,050,403.65. The motion passed 5-0.
- 29. Adjourn –** A motion was made by Jaeckel/Drayna to adjourn at 11:15 a.m. The motion passed 5-0.

Respectfully submitted,

Marc DeVries, Finance Director  
Jefferson County

**JEFFERSON COUNTY ARPA FUNDS**

**TOTAL - \$16,465,385**

Original Budget	Amendment	Amended Budget	Amount Committed	Amount Spent	Expected Completion	Project Description
-	25	25	25	25	Dec 2024	General administration
550,000	(140,000)	410,000	356,490	356,490	Dec 2024	The County has purchased two triplex housing units to assist with housing for persons that were economically disadvantaged by the pandemic. The units will require some renovation to meet code and safety requirements.
2,135,000	(855,000)	1,280,000	1,265,000	15,000	Mid - 2024	Match for broadband expansion grants
295,000	-	295,000	295,000	57,885	Legal Assistant - Dec 2024; ADA Feb of 2023	Hire one legal assistant in the District Attorney's office to assist with processing court cases that were backlogged due to the pandemic. Backfill one state funded position that will be unfilled during 2022 due to deployment to assist with this backlog.
195,000	-	195,000	195,000	28,539	Dec-24	Hire an additional full time staff person to assist those veterans that were negatively impacted by COVID-19.
240,000	-	240,000	-	-	Dec-24	Several recent studies commissioned by the County have identified a need for a position to assist with housing in the County to include liaison to communities, developers, and granting agencies as well as individuals seeking affordable housing.
234,000	108,000	342,000	344,146	344,146	Completed	South Campus Water Main replacement
130,000	148,458	278,458	278,458	-	Oct-22	Replace HVAC system in Workforce Development Building to improve ventilation
115,000	525,589	640,589	640,589	270,589	Oct-22	Improvements to South Campus
300,000	-	300,000	177,000	116,241	Jul-24	Technology purchases to support remote work for COVID mitigation or operational recovery
195,000	-	195,000	195,000	23,074	Dec-24	Increase part time mental health nurse in Jail to full time
250,000	-	250,000	250,000	102,550	Jul-24	Engage Discover Wisconsin for a 3-year marketing campaign to promote tourism that was impacted by COVID-19
500,000	25,953	525,953	525,953	115,010	Oct-22	The County Fairgrounds is one of the largest tourist draws in the County. This would improve the County facilities and assist with tourism that was adversely affected by COVID-19.
7,000,000	1,355,000	8,355,000	8,355,000	-	Oct-24	Replace HVAC system in County Courthouse, Sheriff complex, and Jail to improve ventilation
350,000	(350,000)	-	-	-	Dec-24	Originally budgeted for marketing of county farmland, repurposed for South Campus/Fairground improvements
1,000,000	-	1,000,000	-	-	Dec-24	This concept, in conjunction with the position above, would develop a central test/R&D/business development/education complex. There are EDA funds available to assist with this project, this is a potential match for those funds or workforce housing opportunities.
350,000	(350,000)	-	-	-	Oct-22	Originally to remodel UW Extension lower level for potential Human Service expansion to assist those impacted by COVID-19, moved to generic South Campus Improvement category
1,000,000	(800,000)	200,000	200,000	-	Dec-24	Economic assistance to individuals and non-profit organizations
100,000	(100,000)	-	-	-	Jul-23	Psychotherapist position for ATC/DTC (housed in HS)
200,000	(200,000)	-	-	-	Jul-24	Assist with stand up for free clinics that administer vaccinations, testing, contact tracing as a placeholder in case other state and federal funding falls short
1,000,000	(500,000)	500,000	-	30,298	Dec-24	Reserve for future Public Health expenses related to COVID
-	1,000,000	1,000,000	1,000,000	-	Oct-23	Match for potential DOT/Highway project grants (Infrastructure Bill)
	258,385	258,385	258,385	9,749	Dec-24	Recruitment and Retention Specialist
200,000	-	200,000	-	-	Dec-24	Clean Water initiatives
16,339,000	126,385	16,465,385	14,336,021	1,469,596		Total committed/spent to date

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Jefferson County  
FLEXIBLE PERIOD REPORT

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FROM 2022 01 TO 2022 07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
<b>12201 Finance</b>							
12201 411100 General Property Taxes	-542,696	0	-542,696	-316,572.48	.00	-226,123.23	58.3%
12201 412100 Sales Taxes From County	-150	0	-150	-107.94	.00	-42.06	72.0%
12201 451004 Garnishment Fees	-45	0	-45	.00	.00	-45.00	.0%
12201 451005 Child Support Fees	-750	0	-750	-423.36	.00	-326.64	56.4%
12201 451312 Emp Payroll Charges	-110	0	-110	-49.00	.00	-61.00	44.5%
12201 699999 Budgetary Fund Balance	0	-160,000	-160,000	.00	.00	-160,000.00	.0%
<b>12202 Dental Insurance Allocation</b>							
12202 451026 Retiree Ins Premium Recovery	-15,000	0	-15,000	-11,134.55	.00	-3,865.45	74.2%
12202 451032 Cobra Premium Recovery	-2,600	0	-2,600	-1,746.24	.00	-853.76	67.2%
12202 451043 County Board Premiums	0	0	0	-1,062.00	.00	1,062.00	.0%
12202 451045 Employee Premiums	-470,000	0	-470,000	-265,242.69	.00	-204,757.31	56.4%
TOTAL General Fund	-1,031,351	-160,000	-1,191,351	-596,338.26	.00	-595,012.45	50.1%
TOTAL REVENUES	-1,031,351	-160,000	-1,191,351	-596,338.26	.00	-595,012.45	

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Jefferson County  
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FROM 2022 01 TO 2022 07

ACCOUNTS FOR:  
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>12201 Finance</b>							
12201 511110 Salary-Permanent Regular	212,487	0	212,487	124,113.72	.00	88,373.61	58.4%
12201 511210 Wages-Regular	160,599	0	160,599	94,518.00	.00	66,081.40	58.9%
12201 511220 Wages-Overtime	2,162	0	2,162	9.46	.00	2,152.66	.4%
12201 511330 Wages-Longevity Pay	975	0	975	20.08	.00	954.92	2.1%
12201 512141 Social Security	27,759	0	27,759	15,650.26	.00	12,108.27	56.4%
12201 512142 Retirement (Employer)	24,455	0	24,455	14,122.30	.00	10,332.24	57.7%
12201 512144 Health Insurance	46,485	0	46,485	37,171.35	.00	9,314.13	80.0%
12201 512145 Life Insurance	231	0	231	118.68	.00	111.96	51.5%
12201 512151 HSA Contribution	3,750	0	3,750	3,750.00	.00	.00	100.0%
12201 512173 Dental Insurance	4,344	0	4,344	2,559.85	.00	1,784.15	58.9%
12201 521213 Accounting & Auditing	20,228	0	20,228	12,058.20	1,669.80	6,500.00	67.9%
12201 521219 Other Professional Serv	3,720	0	3,720	9,935.00	.00	-6,215.00	267.1%
12201 521296 Computer Support	3,450	0	3,450	16,998.87	.00	-13,548.87	492.7%
12201 531311 Postage & Box Rent	2,400	0	2,400	1,432.47	.00	967.53	59.7%
12201 531312 Office Supplies	2,600	0	2,600	566.48	.00	2,033.52	21.8%
12201 531313 Printing & Duplicating	1,200	0	1,200	115.16	.00	1,084.84	9.6%
12201 531321 Publication Of Legal Notice	0	0	0	57.40	.00	-57.40	.0%
12201 531324 Membership Dues	920	0	920	789.92	.00	130.08	85.9%
12201 531326 Advertising	0	0	0	180.70	.00	-180.70	.0%
12201 532325 Registration	1,980	0	1,980	1,060.00	.00	920.00	53.5%
12201 532332 Mileage	0	0	0	76.07	.00	-76.07	.0%
12201 532334 Commercial Travel	1,000	0	1,000	662.97	.00	337.03	66.3%
12201 532335 Meals	300	0	300	84.00	.00	216.00	28.0%
12201 532336 Lodging	2,000	0	2,000	2,258.80	.00	-258.80	112.9%
12201 532339 Other Travel & Tolls	0	0	0	217.79	.00	-217.79	.0%
12201 533225 Telephone & Fax	100	0	100	.00	.00	100.00	.0%
12201 535242 Maintain Machinery & Equip	700	0	700	401.78	.00	298.22	57.4%
12201 571004 IP Telephony Allocation	588	0	588	343.00	.00	245.00	58.3%
12201 571005 Duplicating Allocation	35	0	35	20.44	.00	14.56	58.4%
12201 571009 MIS PC Group Allocation	11,875	0	11,875	6,927.06	.00	4,947.94	58.3%
12201 571010 MIS Systems Grp Alloc(ISIS)	3,697	0	3,697	2,156.56	.00	1,540.44	58.3%
12201 591519 Other Insurance	3,711	0	3,711	2,319.24	.00	1,391.43	62.5%
12201 594818 Capital Computer	0	160,000	160,000	74,399.45	.00	85,600.55	46.5%
<b>12202 Dental Insurance Allocation</b>							
12202 599982 Retiree Dental Claims	12,000	0	12,000	8,478.00	.00	3,522.00	70.7%

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Jefferson County  
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FROM 2022 01 TO 2022 07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12202 599984 Cobra Dental Claims	6,000	0	6,000	2,252.50	.00	3,747.50	37.5%
12202 599986 Administrative Fees Dental	24,000	0	24,000	14,283.81	.00	9,716.19	59.5%
12202 599989 Employee Dental Claims	444,500	0	444,500	222,252.02	.00	222,247.98	50.0%
12202 599992 Administrative Dental Retiree	1,100	0	1,100	609.18	.00	490.82	55.4%
TOTAL General Fund	1,031,351	160,000	1,191,351	672,970.57	1,669.80	516,710.34	56.6%
TOTAL EXPENSES	1,031,351	160,000	1,191,351	672,970.57	1,669.80	516,710.34	



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Jefferson County  
FLEXIBLE PERIOD REPORT

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FROM 2022 01 TO 2022 07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
<b>13201 County Treasurer</b>							
13201 411100 General Property Taxes	480,207	0	480,207	280,120.82	.00	200,086.25	58.3%
13201 411300 DNR Pilot	-60,000	0	-60,000	-66,492.37	.00	6,492.37	110.8%
13201 411500 Managed Forest	-5,000	0	-5,000	-3,840.79	.00	-1,159.21	76.8%
13201 418100 Interest on Taxes	-250,000	0	-250,000	-160,551.54	.00	-89,448.46	64.2%
13201 441030 Ag Use Conversion Penalty	-20,000	0	-20,000	-5,196.68	.00	-14,803.32	26.0%
13201 451007 Treasurers Fees	-500	0	-500	-250.00	.00	-250.00	50.0%
13201 481001 Interest & Dividends	-400,000	0	-400,000	-270,886.18	.00	-129,113.82	67.7%
13201 481004 Fair Market Value Adjustment	0	0	0	1,054,438.25	.00	-1,054,438.25	.0%
13201 486004 Miscellaneous Revenue	0	0	0	-1,057.27	.00	1,057.27	.0%
<b>13202 Tax Deed Expense</b>							
13202 451030 Foreclosure Reimbursement	-2,000	0	-2,000	-10,981.67	.00	8,981.67	549.1%
13202 482002 Rent Of County Property	-3,000	0	-3,000	-4,356.00	.00	1,356.00	145.2%
13202 483005 Gain/Loss-Sale Forclosed Prpt	-35,000	0	-35,000	.00	.00	-35,000.00	.0%
<b>13203 Plat Books</b>							
13203 451010 Sale Of Maps & Plat Books	-2,000	0	-2,000	-363.96	.00	-1,636.04	18.2%
13203 451308 Postage Fees	-100	0	-100	-6.00	.00	-94.00	6.0%
13203 474014 Dept Plat Book Charges	-100	0	-100	.00	.00	-100.00	.0%
TOTAL General Fund	-297,493	0	-297,493	810,576.61	.00	-1,108,069.54	-272.5%
TOTAL REVENUES	-297,493	0	-297,493	810,576.61	.00	-1,108,069.54	

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Jefferson County  
FLEXIBLE PERIOD REPORT

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FROM 2022 01 TO 2022 07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
<b>13201 County Treasurer</b>							
13201 511110 Salary-Permanent Regular	81,058	0	81,058	47,204.86	.00	33,852.74	58.2%
13201 511210 Wages-Regular	55,871	0	55,871	24,138.45	.00	31,732.86	43.2%
13201 511220 Wages-Overtime	10	0	10	166.31	.00	-156.24	%
13201 511330 Wages-Longevity Pay	269	0	269	.00	.00	269.38	.0%
13201 512141 Social Security	9,986	0	9,986	5,007.55	.00	4,978.46	50.1%
13201 512142 Retirement (Employer)	8,919	0	8,919	4,648.08	.00	4,270.46	52.1%
13201 512144 Health Insurance	37,478	0	37,478	18,446.65	.00	19,031.14	49.2%
13201 512145 Life Insurance	12	0	12	7.15	.00	4.38	62.0%
13201 512151 HSA Contribution	0	0	0	880.11	.00	-880.11	.0%
13201 512173 Dental Insurance	2,318	0	2,318	1,179.83	.00	1,138.57	50.9%
13201 521232 Investment Advisor Fees	32,000	0	32,000	19,287.54	.00	12,712.46	60.3%
13201 531298 United Parcel Service	100	0	100	.00	.00	100.00	.0%
13201 531311 Postage & Box Rent	8,000	0	8,000	4,686.46	.00	3,313.54	58.6%
13201 531312 Office Supplies	1,000	0	1,000	229.58	.00	770.42	23.0%
13201 531313 Printing & Duplicating	200	0	200	1.35	.00	198.65	.7%
13201 531314 Small Items Of Equipment	200	0	200	.00	.00	200.00	.0%
13201 531321 Publication Of Legal Notice	3,000	0	3,000	.00	.00	3,000.00	.0%
13201 531324 Membership Dues	100	0	100	100.00	.00	.00	100.0%
13201 531326 Advertising	500	0	500	.00	.00	500.00	.0%
13201 532332 Mileage	200	0	200	.00	.00	200.00	.0%
13201 533225 Telephone & Fax	100	0	100	.00	.00	100.00	.0%
13201 535242 Maintain Machinery & Equip	200	0	200	276.56	.00	-76.56	138.3%
13201 571004 IP Telephony Allocation	471	0	471	274.75	.00	196.25	58.3%
13201 571005 Duplicating Allocation	127	0	127	74.06	.00	52.94	58.3%
13201 571009 MIS PC Group Allocation	8,750	0	8,750	5,104.19	.00	3,645.81	58.3%
13201 571010 MIS Systems Grp Alloc(ISIS)	1,648	0	1,648	961.31	.00	686.69	58.3%
13201 591519 Other Insurance	1,276	0	1,276	845.81	.00	430.49	66.3%
13201 593256 Bank Charges	1,500	0	1,500	830.01	.00	669.99	55.3%
<b>13202 Tax Deed Expense</b>							
13202 521219 Other Professional Serv	0	0	0	180.00	.00	-180.00	.0%
13202 521255 Paper Service	1,000	0	1,000	416.00	.00	584.00	41.6%
13202 521273 Title Search	7,000	0	7,000	.00	.00	7,000.00	.0%
13202 529299 Purchase Care & Services	4,000	0	4,000	105.00	.00	3,895.00	2.6%
13202 531311 Postage & Box Rent	600	0	600	67.57	.00	532.43	11.3%
13202 531313 Printing & Duplicating	400	0	400	7.00	.00	393.00	1.8%

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FROM 2022 01 TO 2022 07

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13202 531321 Publication Of Legal Notice	16,000	0	16,000	3,969.60	.00	12,030.40	24.8%
13202 531326 Advertising	3,000	0	3,000	.00	.00	3,000.00	.0%
13202 533221 Water	3,000	0	3,000	.00	.00	3,000.00	.0%
13202 593742 Uncollected Taxes	5,000	0	5,000	-1,633.48	.00	6,633.48	32.7%
<b>13203 Plat Books</b>							
13203 531349 Other Operating Expenses	2,200	0	2,200	.00	.00	2,200.00	.0%
TOTAL General Fund	297,493	0	297,493	137,462.30	.00	160,030.63	46.2%
TOTAL EXPENSES	297,493	0	297,493	137,462.30	.00	160,030.63	

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FROM 2022 01 TO 2022 07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
<b>11301 Child Support</b>							
11301 411100 General Property Taxes	-151,107	0	-151,107	-88,145.89	.00	-62,961.33	58.3%
11301 421001 State Aid	-134,870	-10,967	-145,837	-78,402.00	.00	-67,435.00	53.8%
11301 421010 M S L Incentives	-14,000	0	-14,000	-2,539.86	.00	-11,460.14	18.1%
11301 421012 State Aid Cs + All Others	-844,205	-7,238	-851,443	-480,725.81	.00	-370,717.19	56.5%
11301 421013 Other Dept Wage Retention	0	0	0	-.01	.00	.01	.0%
11301 421014 State Aid Wages Allocation	120,859	0	120,859	63,884.73	.00	56,974.27	52.9%
11301 421050 CS Performance Based Inc	-165,267	818	-164,449	-57,508.66	.00	-106,940.34	35.0%
11301 421096 State Aid Medical Support	-8,000	0	-8,000	-10,480.00	.00	2,480.00	131.0%
11301 421097 State Aid E-filing	0	0	0	-4,273.00	.00	4,273.00	.0%
11301 442004 Extradition Reimbursement	-500	0	-500	-2,039.04	.00	1,539.04	407.8%
11301 451011 CS Prog Fee Reduce 66%	10,164	0	10,164	7,145.58	.00	3,018.42	70.3%
11301 451013 NIVD Activities Reduction	-2,553	0	-2,553	-1,272.43	.00	-1,280.57	49.8%
11301 451014 CS Program Fees	-14,900	0	-14,900	-9,900.14	.00	-4,999.86	66.4%
11301 455003 Non-IVD Service Fees	-1,050	0	-1,050	-712.67	.00	-337.33	67.9%
TOTAL General Fund	-1,205,429	-17,387	-1,222,816	-664,969.20	.00	-557,847.02	54.4%
TOTAL REVENUES	-1,205,429	-17,387	-1,222,816	-664,969.20	.00	-557,847.02	

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FROM 2022 01 TO 2022 07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
<b>11301 Child Support</b>							
11301 511110 Salary-Permanent Regular	280,849	0	280,849	174,022.66	.00	106,826.69	62.0%
11301 511210 Wages-Regular	512,437	0	512,437	296,016.69	.00	216,420.52	57.8%
11301 511220 Wages-Overtime	2,594	0	2,594	2,141.32	.00	452.38	82.6%
11301 511330 Wages-Longevity Pay	1,999	0	1,999	218.75	.00	1,780.00	10.9%
11301 512141 Social Security	58,931	0	58,931	33,415.94	.00	25,515.54	56.7%
11301 512142 Retirement (Employer)	51,862	0	51,862	28,856.75	.00	23,005.36	55.6%
11301 512144 Health Insurance	155,995	0	155,995	78,916.15	.00	77,079.05	50.6%
11301 512145 Life Insurance	329	0	329	151.79	.00	177.06	46.2%
11301 512151 HSA Contribution	1,250	0	1,250	4,062.50	.00	-2,812.50	325.0%
11301 512173 Dental Insurance	11,263	0	11,263	6,289.87	.00	4,973.33	55.8%
11301 521255 Paper Service	11,700	0	11,700	4,532.25	.00	7,167.75	38.7%
11301 521256 Genetic Tests	6,500	0	6,500	2,898.00	.00	3,602.00	44.6%
11301 521296 Computer Support	2,210	0	2,210	1,554.96	.00	655.04	70.4%
11301 529160 Interpreter Fee	6,500	0	6,500	910.25	.00	5,589.75	14.0%
11301 531003 Notary Public Related	120	0	120	120.00	.00	.00	100.0%
11301 531301 Office Equipment	850	1,650	2,500	2,557.80	.00	-57.80	102.3%
11301 531303 Computer Equipmt & Software	1,818	19,297	21,115	15,031.65	7,642.28	-1,558.93	107.4%
11301 531310 Postage Special	275	0	275	141.27	.00	133.73	51.4%
11301 531311 Postage & Box Rent	17,200	0	17,200	9,652.43	.00	7,547.57	56.1%
11301 531312 Office Supplies	1,600	0	1,600	884.67	.00	715.33	55.3%
11301 531313 Printing & Duplicating	4,708	0	4,708	179.00	.00	4,529.00	3.8%
11301 531314 Small Items Of Equipment	900	0	900	370.58	.00	529.42	41.2%
11301 531321 Publication Of Legal Notice	835	0	835	565.00	.00	270.00	67.7%
11301 531324 Membership Dues	1,894	0	1,894	1,785.92	.00	108.08	94.3%
11301 531326 Advertising	0	0	0	456.63	.00	-456.63	.0%
11301 531348 Educational Supplies	450	0	450	211.50	.00	238.50	47.0%
11301 532325 Registration	3,820	-1,080	2,740	1,639.00	.00	1,101.00	59.8%
11301 532332 Mileage	700	0	700	224.97	.00	475.03	32.1%
11301 532334 Commercial Travel	1,200	-1,200	0	.00	.00	.00	.0%
11301 532335 Meals	900	-200	700	77.85	.00	622.15	11.1%
11301 532336 Lodging	2,664	-1,080	1,584	398.00	.00	1,186.00	25.1%
11301 532339 Other Travel & Tolls	380	0	380	12.00	.00	368.00	3.2%
11301 532340 Contracted Extraditions	8,700	0	8,700	.00	.00	8,700.00	.0%
11301 533225 Telephone & Fax	500	0	500	108.37	.00	391.63	21.7%
11301 535242 Maintain Machinery & Equip	4,050	0	4,050	2,509.64	.00	1,540.36	62.0%
11301 571004 IP Telephony Allocation	2,001	0	2,001	1,167.25	.00	833.75	58.3%
11301 571005 Duplicating Allocation	834	0	834	486.50	.00	347.50	58.3%
11301 571009 MIS PC Group Allocation	27,500	0	27,500	16,041.69	.00	11,458.31	58.3%

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FROM 2022 01 TO 2022 07

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11301 571010 MIS Systems Grp Alloc(ISIS)	9,130	0	9,130	5,325.81	.00	3,804.19	58.3%
11301 591519 Other Insurance	7,980	0	7,980	4,918.48	.00	3,061.89	61.6%
TOTAL General Fund	1,205,429	17,387	1,222,816	698,853.89	7,642.28	516,320.05	57.8%
TOTAL EXPENSES	1,205,429	17,387	1,222,816	698,853.89	7,642.28	516,320.05	

**Jefferson County  
Contingency Fund  
For the Year Ended December 31, 2022**

Ledger Date	Description	General (599900)	Other (599908)	Vested Benefits (599909)	Authority
1-Jan-22	Tax Levy	500,000.00	250,000.00	300,000.00	
6-Jan-22	Administration - codification of County ordinances	(10,000.00)			
3-Feb-22	MIS - multi-factor authentication	(20,000.00)			
3-Feb-22	Literacy Council	(10,000.00)			
3-Mar-22	COC JDA position	(5,131.00)			
8-Mar-22	Budget carryover requests		3,940,000.00		
14-Jun-22	Budget Analyst .8 FTE to 1 FTE	(5,642.00)			
<b>Total amount available</b>		<b>449,227.00</b>	<b>4,190,000.00</b>	<b>300,000.00</b>	
Net		449,227.00	4,190,000.00	300,000.00	